



2022-2023

REGISTRATION PROCEDURES and INFORMATION

Our Mission: Providing a quality, early childhood education, through a developmentally appropriate and Christ-centered curriculum, in an atmosphere of Christian love and grace.

Thank you for your interest in Day One Christian Academy at Gloria Dei Lutheran Church. Please read the guidelines and follow the information sheet carefully. If you have any further questions, visit our website at www.dayonechristianacademy.org.

REGISTRATION PROCEDURES

First: Complete **ALL** blank spots in the Registration Packet.

Second:	<u>Re-enrolling Students</u>	<u>New Enrolling Students</u>
	<input type="checkbox"/> Completed Registration Form	<input type="checkbox"/> Completed Registration Form
	<input type="checkbox"/> Copy of Insurance (if change)	<input type="checkbox"/> Copy of Insurance
	<input type="checkbox"/> Current Immunization Form	<input type="checkbox"/> Current Immunization Form
	<input type="checkbox"/> Volunteer Form	<input type="checkbox"/> (birth through present age)
	<input type="checkbox"/> Health Statement	<input type="checkbox"/> Volunteer Form
		<input type="checkbox"/> Copy of Birth Certificate
		<input type="checkbox"/> Health Statement
		<input type="checkbox"/> ImmTrac Consent Form

Submit **ALL** required documents with annual non-refundable \$75 Application Fee. Re-enrolling students can draft fees from their Simply Giving account.

Third: A Letter of Acceptance will be emailed indicating a date to secure your child(ren)'s enrollment with an annual non-refundable \$225 Enrollment Fee. Failure to remit fees will result in forfeiture of your child's enrollment guarantee and automatically place your application into the waiting pool.

REGISTRATION INFORMATION

Classroom placements reflect availability and ratios set forth by the National Lutheran School Association and the Department of Texas Child Care Licensing.

Applications for enrollment are considered in the order received.

If your child has been diagnosed with a food allergy, an Emergency Care Plan must be completed.

Concerns regarding any special needs are required to be in writing and submitted with the registration packet.

Application and Enrollment Fees are not applied towards your child's tuition.